

# MILFORD HAVEN TOWN COUNCIL



## Town Mayor – Councillor W. D. Elliott BA QTS

Dear Sir or Madam,

You are hereby summoned to attend a Meeting of the Full Council to be held **at the Milford Haven Sea Cadets and Royal Marines Cadets Unit, Unit A, Havens Head Business Park, SA73 3LD** on **Monday 10<sup>th</sup> June 2024** at **7:00 pm**.

Remote access to this Meeting for both Councillors and members of the public can be provided upon request due to guidelines in the Local Government and Elections (Wales) Act 2021.

Dated this FIFTH Day of JUNE 2024

*Barbara Fitzgerald*

Mrs B. J. Fitzgerald

Town Clerk/Financial Officer

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## **AGENDA**

1. Apologies.
2. Declarations of Interest. (To receive any declarations of interest in any matter to be discussed at the Meeting. Members are requested to identify the nature of the interest and indicate whether the interest is personal or prejudicial.)
3. Question and Answer Session with Members of the Public. (10 minutes maximum.)
4. News from the Mayor.
5. Mayor's Engagements.
6. Questions without debate pursuant to Standing Order No. 6.
7. Minutes of the Annual Meeting of the Full Council held on 13<sup>th</sup> May 2024. (Page 1.) (Please see attached.)
8. Minutes of a Meeting of the Full Council held on 22<sup>nd</sup> April 2024. (Page 172.) (Please see attached.)

## MILFORD HAVEN TOWN COUNCIL

9. To receive reports, recommendations and resolutions of the following Committees (please see attached):

### STANDING ORDERS SUB-COMMITTEE

held on 29<sup>th</sup> April 2024

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### SPECIAL MEETING OF THE PUBLIC EVENTS SUB-COMMITTEE

held on 29<sup>th</sup> April 2024

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### PADDLING POOL WORKING GROUP

held on 4<sup>th</sup> June 2024

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10. Applications for co-option on to the Central Ward of the Milford Haven Town Council.
11. Duty of Care towards Town Councillors.
12. Issue of Councillors being unable to contribute to Committee meetings unless a member of the Committee.
13. Wales Audit Annual Return 2023 – 2024. (Please see attached.)
14. Internal Auditor's Report. (Please see attached.)
15. Milford Haven Town Council Annual Report. (Please see attached.)
16. Appointment of Chairs and Vice Chairs.
- Finance, Governance and Projects Committee
  - Planning, Policy and Community Committee
17. Representation on Outside Body – Milford Youth Matters.
18. Planning/Licensing Matters. (Please see attached.)
- (a) Planning Applications – Recommended for Approval by the Chair/Vice Chair of the Planning, Policy and Community Committee following Councillor consultation. (For information only.)
  - (b) Planning Notifications – Recommendations from Pembrokeshire County Council. (For information only.)
  - (c) Licensing Applications – Recommended for Approval by the Vice Chair of the Planning, Policy and Community Committee following Councillor consultation. (For information only.)
19. Cemetery Report – April 2024. (Please see attached.)
20. Schedule of Accounts – April and May 2024. (Please see attached.)
21. Statement of Accounts – April and May 2024. (Please see attached.)
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