

MILFORD HAVEN TOWN COUNCIL

Minutes of the Meeting of the Milford Haven Town Council
held at the Sea Cadets Milford Haven Unit,
Havens Head Business Park, Milford Haven
on Monday 22nd April 2024 at 7:00 pm

PRESENT

The Mayor (Councillor Mrs C. Stevens)
The Deputy Mayor (Councillor W. D. Elliott BA QTS)

Councillors: D. Abbott	L. J. Bridges
Miss V. Brown	E. Davies DipSM FJOIFF
Miss K. F. Gray	N. Harteveld
C. Jones	C. A. Sharp
D. R. Sinnett	Mrs Y. G. Southwell
G. Woodham MBA (Open) LL.B (Hons)	
M. Woodward	

Mrs B. J. Fitzgerald, Town Clerk/Financial Officer

The Mayor, Councillor Mrs C. Stevens requested that the Deputy Mayor, Councillor W. D. Elliott BA QTS, chair the meeting as she had problems hearing.

The Deputy Mayor welcomed everyone to the Meeting of the Full Council.

379. APOLOGIES:

Apologies for absence were received from Councillors K. Abbott and Mrs N. Beavis-Morrissey (holiday). No apologies were received from Councillor Miss T. Stevens for this meeting.

380. DECLARATIONS OF INTEREST:

The Deputy Mayor, Councillor W. D. Elliott BA QTS declared a Personal Interest in Agenda Item 12 – Election of Mayor 2024-2025.

381. QUESTION AND ANSWER SESSION WITH MEMBERS OF THE PUBLIC:

An email from Milford Haven Business Circle was circulated to all Councillors requesting an extension to the Christmas Parade to cover Charles Street. It was proposed that the matter be referred to the Public Events Sub-Committee.

RESOLVED THAT: this matter be referred to the Public Events Sub-Committee.

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382. NEWS FROM THE MAYOR:

The Mayor had no news to report.

383. QUESTIONS WITHOUT DEBATE PURSUANT TO STANDING ORDER NO. 6:

No questions with debate pursuant to Standing Order No. 6 were received.

384. MINUTES OF THE MEETING OF THE FULL COUNCIL HELD ON 8th APRIL 2024:

RESOLVED THAT: the Minutes of the Meeting of the Full Council held on 8th April 2024 be received and that they be signed by the Mayor as a true record.

385. MILFORD HAVEN TOWN COUNCIL CENTRAL WARD VACANCY – VERBAL UPDATE:

The closing date for the Central Ward Vacancy was 4pm on 22nd April. Information is awaited from the Elections Unit on whether an election will be required.

RESOLVED THAT: this information be received.

386. CEMETERY REPORT – MARCH 2024:

RESOLVED THAT: the Cemetery Report for March 2024 be received.

387. PLANNING AND LICENSING MATTERS:

(a) *Pre-application Consultation (PAC) for proposed development at Great North Road, Milford Haven (Lidl GB).*

A Councillor received a letter from the local petrol station with concerns that the placement of the entrance of the Lidl store near to the pavement will impact his business as there will be visibility problems of vehicles exiting the station. There has been no consultation with the owner of the petrol station as the direct next-door neighbour. There are also concerns over the fuel tanks at the petrol station as so close to the store.

There is additional concern over two unused fuel tanks based at the Enterprise Car and Van Hire premises situated next to Lidl; these should be removed.

RESOLVED THAT:

- (i) the Town Council supports the application itself, but road concerns for the adjacent garage, plus two fuel tanks based at the Enterprise Car and Van Hire, should be considered;
- (ii) Pembrokeshire County Council is to be informed of the Town Council's concerns.

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(b) Planning Applications – Recommended by Chair of the Planning, Policy and Community Committee (Councillor Woodward) following Councillor consultation – for information only.

- 23/0722/PA – Change of use of ground floor to residential dwelling at Annexe A, 11 Stratford Road (Milford Central)
Councillor Sharp – “Approval”
- 23/0943/PA - Change of use from church to commercial and the rear old school room building to become a residential unit at the Rehoboth Chapel, 5 Lower Hill Street, Hakin (Milford Hakin)
Councillor Elliott BA QTS – “No objection”
Councillor Sharp – “As long as no objections from local people, approval”
Councillor Miss Stevens – “Noted”
- 23/1048/PA – Proposed single storey garage at Pen-y-coed, 1 Blackbridge Drive (Milford East)
Councillor Elliott BA QTS – “No objections”
Councillor Miss Gray – “No objections”
Councillor Hartevelde – “Nil comment”
Councillor Sharp – “Approval”
Councillor Miss Stevens – “Noted”
- 23/1051/PA – Single storey extension at 49 Picton Road, Hakin (Milford Hakin)
Councillor Elliott BA QTS – “No objection”
Councillor Miss Gray – “No objections”
Councillor Hartevelde – “No comment”
Councillor Sharp – “As long as no objections from local residents, approval”
Councillor Miss Stevens – “Noted”
- 23/1060/PA – Rear single storey flat roof extension to create an accessible bedroom with adjacent shower room and WC. Replacement shed – at 88 Glebelands, Hakin (Milford Hakin)
No observations received from Councillors.
- 23/1075/PA – Demolition of existing garage and erection of new garage at 2 Wellington Road, Hakin (Milford Haven)
No observations received from Councillors.

RESOLVED THAT: the information above be received.

(c) Planning Notifications from Pembrokeshire County Council – information only.

RESOLVED THAT: this information be received.

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- (d) Licensing Application – 14 Great North Road, Milford Haven – information only.

This licensing application relating to 14 Great North Road had been recommended by the Chair of the Planning, Policy and Community Committee, Councillor Woodward, following Councillor consultation.

RESOLVED THAT: this information be received.

388. GELLISWICK BATHING WATER SAMPLES 2024:

Members considered an email from Mr S. Findlay, Pollution Control Inspector, Pembrokeshire County Council, relating to the Council's Community Bathing Water Project. Mr Findlay advised that the project, which documents the water quality around Pembrokeshire, could not continue without further funding.

Mr Findlay noted that funding was available via the Enhancing Pembrokeshire grant, but this would need to be applied through the Town Council.

Mr Findlay's email had been sent to the County Councillor for Hubberston Ward (which encompasses Gelliswick), Councillor Mrs V. Stoddart. Councillor Mrs Stoddart had copied the Town Council into her reply to Mr Findlay.

The Town Council agreed that they could offer a letter of support to an organisation to apply for the funding. Pembrokeshire Yacht Club (which is situated in Gelliswick) may wish to apply for the funding. It was agreed that the Town Clerk writes to both Mr Findlay and County Councillor Mrs V. Stoddart requesting further information.

RESOLVED THAT:

- (i) the Town Clerk is to write to both Mr Findlay (PCC) and County Councillor Mrs Stoddart requesting further information;
- (ii) the Town Council could offer a letter of support to an organisation wishing to apply for funding to keep the water sampling at Gelliswick to continue.

389. MARKET SQUARE CAR PARK:

Members considered an email from Mr M. Owen, Public Realm Manager, Pembrokeshire County Council, regarding the authority's intention to remove the cobbles at the Market Square Car Park (located in Charles Street) and replace with tarmac.

A Councillor stated removing all of the cobbles and replacing them with tarmac could not be cost effective.

Another Councillor asked why the money raised at the pay and park machines wasn't being used to pay for the repairs to the cobbles.

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A further Councillor advised that ongoing costs and changing to tarmac would save money in the future.

Members agreed that it would be useful to know the longer plan for Charles Street and whether the current brickwork is to be replaced with tarmac, as it would seem odd to just be planning to tarmac the car park. It was also agreed that consultation is required with the public to justify the change.

RESOLVED THAT: the Town Clerk is to contact Pembrokeshire County Council to request consultation on the long-term plans. One Councillor abstained from the vote.

390. ELECTION OF MAYOR 2024 - 2025:

Councillor C. A. Sharp proposed Councillor W. D. Elliott BA QTS to become Mayor for the municipal year 2024 – 2025. This proposal was seconded by Councillor E. A. Davies DipSM FJOIFF.

RESOLVED THAT: Councillor W. D. Elliott BA QTS is to become the Mayor of Milford Haven for the municipal year 2024 – 2025.

Councillor Mrs Y. G. Southwell arrived at the meeting.

391. ELECTION OF DEPUTY MAYOR 2024 – 2025

Councillor Miss K. F. Gray proposed Councillor E. A. Davies DipSM FJOIFF to become Deputy Mayor for the municipal year 2024 – 2025. Councillor M. Woodward seconded the proposal.

RESOLVED THAT: Councillor E. A. Davies DipSM FJOIFF is to become the Deputy Mayor of Milford Haven for the municipal year 2024 – 2025.
